



Book	Administrative Guideline Manual
Section	5000 Students
Title	ADMISSION OF STUDENTS PARTICIPATING UNDER INTER-DISTRICT OPEN ENROLLMENT
Code	ag5113
Status	Active
Adopted	December 1, 2007
Last Revised	February 23, 2021

#### 5113 - **ADMISSION OF STUDENTS PARTICIPATING UNDER INTER-DISTRICT OPEN ENROLLMENT**

Any application for an inter-district transfer **must be submitted to the Superintendent's Office between May 1st and May 31st each year**. Applications will be acted upon by July 1. Parents must indicate acceptance of transfer on or before July 10th if their child is currently not enrolled in Buckeye Local School District. A separate application must be submitted for each student who requests an inter-district transfer.

The final number of candidates approved for Inter-district Open Enrollment shall be restricted by classroom level, grade level, and educational program in accordance to the following prescribed capacity limits as they exist on - May 1<sup>st</sup> of each year.

##### A. By Classroom Level:

Enrollment shall not exceed the following limits:

K - 5  
22 students

##### B. By Grade Level:

Enrollment shall not exceed 150 students per grade level for grades 6-12.

##### C. By Educational Program Level:

Enrollment for each educational program shall not exceed a number that is two (2) less than the maximum allowable ADM permitted by State standards for vocational units and special education units.

Students who have correctly applied for Inter-district Open Enrollment will be selected on a priority basis as follows:

- A. Students who have attended under the Inter-district Open Enrollment program if space is available. If limited space is available, those students on Inter-district Open Enrollment will be considered based on the number of years they have been a part of the Inter-district Open Enrollment program. Parents of students currently in the Inter-district Open Enrollment must make application to participate in the Inter-district Open Enrollment plan each year.
- B. Students who have attended Buckeye Local Schools as tuition students during the previous school year(s).
- C. Children of staff members.
- D. Students who have current completed applications on file.

No student, once accepted, will be displaced should enrollment exceed the limits stated above. The administration will determine building assignment and there is no guarantee that the building assignment (elementary) will prevail in subsequent years. In rare cases where there is a significant shifting in enrollment within a grade level, open enrollment students may be reassigned to another elementary school within the District.

Enrollment of a special needs student may dictate which building a student must attend. The District will not admit students with disabilities requiring service identified in an IEP which are not available in the District.

The District will accept responsibility for the transportation of open enrolled students only within district.

Athletic eligibility for Inter-district Open Enrollment students will be determined by the Ohio High School Athletic Association Bylaws.

Applications may be rejected if the racial balance of either the sending or receiving school district would be negatively impacted.

To graduate from the Buckeye Local School District, a student must meet all the graduation requirements established by the Buckeye Local School District Board of Education.

Enrollment opportunities exist only between May 1<sup>st</sup> and May 31<sup>st</sup>. Student applications will not be accepted at any other time, except those students who are currently enrolled in the Buckeye Local School District and move out of the District, may apply for Inter-district Open Enrollment at that time. The Superintendent may consider Open Enrollment Applications at other times if extenuating circumstances exist which the Superintendent deems appropriate.

All decisions of the Superintendent accepting or rejecting applicants for Inter-district Open Enrollment shall be final.

Revised 6/1/15

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